

ADVISORY PARK BOARD MINUTES
January 12, 2010

Item 1 Call to order

Meeting was called to order by APB Chairman, Bob Ranney at 6:43 pm. Commissioners Bob Ranney, Beau Buffington, Shannon McKaig-Buffington and Mike McWilliams present. Commissioner Mike Keller absent. Mayor Judy Stainback and City Administrator, Rick Hess present.

Item 2 General Business

2a Introduction of new park board member, Mike McWilliams
New commissioner, Mike McWilliams, introduced to APB

2b Discuss and possible vote on December 8, 2009 minutes.
Motion by Shannon McKaig-Buffington to approve December 8, 2009 minutes. Second by Mike McWilliams. Roll call vote with Bob Ranney aye, Beau Buffington, Shannon McKaig-Buffington and Mike McWilliams aye. Commissioner Mike Keller absent. Motion passed.

2c Review of December 2009 bills paid and deposits made.
Commissioners had questions about checks 2814 and 2816 as well as money spent for dues / subscriptions listed on the income statement. Rick Hess or City Clerk, Susan Diehl will e-mail commissioners the information requested. Mr. Hess explained that the building and park repairs are over budget due to the purchase of mulch for the park. The Commissioners would also like details on the deposit journal.

2d Review of November 2009 financials.
Review of November financials. There were no questions.

Item 3 Unfinished Business

3a Update from Sonja Lallemand concerning 2010 park upkeep schedule
Ms. Lallemand was unable to attend. Discussion regarding the feasibility of creating a full time position for park planning and maintenance. No action taken

3b Update from Shannon McKaig-Buffington concerning 2009 Farmer's Market
Shannon McKaig-Buffington presented a report on the 2009 Farmer's Market including expenditures and projections for the 2010 market. Discussion regarding the need for a new Market Manager as well as special events, more permanent signs and funds needed.

3c Update from Bob Ranney concerning Native Tree Program
There have been 23 individual responses for participation in the Native Tree Program as of today. Bob Ranney informed the Board that Master Naturalists will be bundling trees and distributing them upon their arrival.

Item 4 New Business

4a Update from City Administrator, Rick Hess, concerning water break in Community Room
Mr. Hess updated the APB regarding the water break in the storage room behind the Community Room which occurred on January 7th.

Item 5 Adjournment

Motion by Shannon McKaig-Buffington to adjourn. Second by Beau Buffington . Roll call vote with Bob Ranney aye, Beau Buffington aye, Shannon McKaig-Buffington aye and Mike McWilliams aye.
Mike Keller absent. Motion passed. Meeting adjourned at 8:05pm.

_____ Park Board Chair _____ Date

_____ Park Board Secretary _____ Date